

GAVILAN COLLEGE CURRICULUM MEETING
Monday, April 10, 2006
2:10 p.m., PH 101
MINUTES

Present: S. Dodd, J. Harmon, E. Alster, A. Rosette, M. Machado, K. Campbell, R. Lee, J. Parker, F. Lozano, L. Tenney, D. VanTassel, S.C. Au-Yeung, E. Luna, S. Carr, K. Warren, R. Hernandez, B. Donovan, A. Oropeza

Guest: R. Perez

I. Call to Order

The meeting was called to order by Susan Dodd at 2:16 p.m.

II. Agenda Adjustments

None

III. Approval of Consent Agenda

MSC (E. Luna/K. Campbell) to approve

A. Minutes of March 27, 2006

B. Modification of Existing Course – Form C

1. PSYC 52 – Peer Counseling

IV. Issues

A. Information

1. Curriculum Deadlines

There are two curriculum meetings left in the semester. Susan will send out a college-wide reminder with the deadlines.

2. Community Education

a. Review of Past Minutes

Susan reported that she reviewed curriculum committee meeting minutes for the past ten years for past practice regarding review of Community Ed. class offerings. Findings are as follows: the most recent Community Ed. class list was received in 2003, in 2001 there was concern about some classes conflicting with credit classes which the VP of Instruction resolved with Community Ed. Also in 2001, Community Ed. was asked to stay in contact with the curriculum committee as part of accreditation. They agreed to report once per semester, in April and November. Community Ed. was first asked to report in 2000. Fran suggested reporting a month earlier would be better for the schedule (March/October) and emailing the list before the meeting to give people time for review. There was discussion regarding the plan or process to be used when there are concerns about Community Ed. classes overlapping credit classes. The suggestion that discussion is needed regarding what the college's plans should be for enhancing or expanding Non Credit, Community Ed., and Contract Ed., and to look at different ways of delivery to meet community needs. It was agreed that we should look out for the institution as a whole, not just individual departments. Russell reported that some math classes were pulled from Community Ed.'s "Math for College Youth" because they overlapped with Math 205, 233 and 208.

b. Steve's Fall Computer Class Proposal

All computer classes were pulled from the fall Community Ed. schedule to measure the effect on fall semester credit offerings. This will be an agenda item at the Community Ed. ad hoc committee meeting, which Dennie was invited to attend.

c. Summer Session Class List

Dennie reported that he has no concerns with the community education summer class list.

3. Non-Credit Program Overview of Area C.C. Programs

Rachel reviewed the 2004-05 Chancellor's Office approved community colleges classes by category.

B. Discussion

1. Double Counting of the Cultural Diversity Requirement

Leslie reported that when the cultural diversity requirement was adopted, the intent was not to add units for GE but to insure that the AA degree included exposure to cultural diversity. She would like to begin a discussion regarding counting the requirement for GE as well as the major. Arturo suggested that anything over 18 units could count for GE unless specifically stated otherwise by a department. Susan will ask for it to be placed on the faculty senate agenda for discussion and possible implementation for next year.

2. Distance Education Form Deadline

It was MSC (E. Alster/E. Luna) to adjust the Form D deadline by 1-2 meetings.

V. Curriculum

A. New Buiness

1. New Course Proposal – First Reading

a. ART 7 – History of Photography

MSC (R. Lee/S.C. Au-Yeung) to approve

There was concern that this class might appear to be upper division. Jane stated that this is something to watch for because students may not be able to transfer it into a major and may have to use it as an elective unless it is articulated. Arturo reported that Jane Edberg indicated that other community colleges offer the class as lower division. Susan suggested that Jane Edberg consult with Jesus Olivas before the second reading to discuss the course title and articulation to lower division courses at 4-year universities.

b. ENGL 756 – GED Preparation

MSC (E. Luna/D. Van Tassel) to approve

Rachel will modify the description and add repeatability.

2. New Course Proposal – Second Reading

a. PE 3A – Athletic Training Field Experience

MSC (S.C. Au-Yeung/E. Luna)

3. Modification to Existing Course – Form C

a. PE 66 – Dance Fundamentals

MSC (M. Machado/E. Luna) to approve

4. Modification to Existing Course – Form D

a. ENGL 9A, 9B, 9C – Introduction to Creative Writing

MSC (E. Luna/K. Campbell) to approve

Additional Item: Karen suggested that there should be discussion in the future regarding repeatability for English classes to help students succeed. Fran Lozano suggested that discussion can begin both here and at the faculty senate then move it forward through the State Faculty Senate to petition the State. Joy stated that English courses can be repeated but the college does not receive funding.

VI. Adjournment

The meeting was adjourned by consensus at 3:15 p.m.